



Parks and Recreation Advisory Board Meeting Minutes
Wednesday, November 9th, 2011
7:00 p.m.

Rowlett Community Centre
5300 Main Street, * Rowlett, Texas 75088
Room D

PRESENT: Wayne Baxter, Lonnie Cornwell, Ken Romaine, Mike DeLatta, Rick Helfers, Tien Nguyen, Madeleine Palma, Debby Bobbitt, John Macatee, Paul Swearingen

ABSENT: Matt Grubisich, Rhetta Bowers, Brownie Sherrill

VISITORS: Rowlett Youth Baseball Association, Marc Kurbansade

STAFF: Jermel Stevenson, Director of Parks & Recreation, Sebreana Smith, Senior Administrative Assistant for Parks & Recreation, Angie Smith, Recreation Division Manager

1. The Chairman called the meeting to order at 7:01 p.m.
2. Administered Oath of Office and the Statement of Elected/Appointed Officer to the newly appointed board members.
3. Quorum was present.
4. Lonnie C. motioned to approve minutes from the October 12th meeting. Mike D. seconded motion, 5-0 approval. Lonnie C. motioned to approve minutes from the September 28th work session meeting, motion seconded by Mike D., 5-0 approval.
5. Lonnie nominated Ken Romaine as Vice Chairman, passed 5-0 in favor; Mr. Romaine accepted the position of Vice Chairman. Lonnie nominated Wayne Baxter as Chair, 5-0 in favor; Wayne Baxter accepted position of Chairman.
6. Wayne Baxter introduced Milton Purcell, President of the Rowlett Youth Baseball Association. Mr. Purcell gave an overview to the board of past year's financials and the challenges and successes of the association.
 - a. The association partners with Dick's Sporting Goods; this is our fourth year with them. We have sign up days in their store and they provide equipment for the teams.
 - b. Rowlett is the leader within the cities surrounding her. If Rowlett makes a change in recreation baseball; all the other cities surrounding her usually follow.
7. Jermel presented the new member orientation to the Parks Advisory Board.
 - a. Marc K. with the planning department gave an overview of the Realize Rowlett 2020 and the economic impact that Parks and Recreation has on our community and how every aspect affects the City. The Parks Advisory Board's present at community meetings is very important to the City.
8. Wayne Baxter shared that the Partners Foundation just recently joined the Chamber of Commerce. The Leadership Rowlett boot camp was explained and those that take on this boot camp need a community project each year and we would like to send a letter to them to consider taking on the dog park as a




project. Community leaders and business owners take part in this boot camp. The Chamber of Commerce in Rockwall led the implementation of Rockwall's dog park. Wayne shared that this is something that we would like to see accomplished and would greatly appreciate a partnership with Leadership Rowlett. Motion brought forth by Mr. Helfers, seconded by Mike D. to present a letter to Leadership Rowlett, Chamber of Commerce with 5-0 in favor.

9. Jermel shared the Director's Report with the board.

- a. Keep Rowlett Beautiful installed the gazebo at Veteran's Park and all the finishing touches were completed in time for the Veteran's Day Celebration.
- b. On Saturday, November 19th from 9am - 3pm the design day for Scenic Park will take place at City Hall.
- c. The Department has put out a watering schedule that will honor the City of Rowlett's Stage 3 watering plan and it will coordinate with the residents watering schedule. All parks and median irrigation systems have been re-programmed to reflect these changes.
- d. On Thursday, October 13th we held our monthly senior potluck social luncheon. We provided Sammy Walkers BBQ; with over 25 seniors in attendance.
- e. On Saturday, October 15th the Rowlett Parks and Recreation Department partnered with Tommy Bean from Waterview Golf Course to hold a free clinic called Sticks for Kids at Pecan Grove Park. 27 youth participated, 6-12 years of age.
- f. Boo Bash was held on October 28th from 6-9 pm. Events included a bounce house, haunted hallway, hayride through Pecan Grove Park, and cookie decorating. We will continue to grow this event by including more features along the hayride, and by expanding community participation in the carnival games.
- g. The age 60+ active adults will take a trip to Choctaw Casino on Thursday, November 3rd from 7am- 5pm. The trip is now full with 55 participants.
- h. 2011 Light up Main takes place on Saturday, December 3rd from 5-8 pm. This year's program includes, Soldiers and Ornaments, train display and skating scene which will go up on November 28th.

10. Public Announcement. Members of the Board and/or staff may make announcements of local civic events. No member of the board or commission may discuss nor take any action with regard to the announcements.
11. Members of the Board may request topics for future agenda meetings. No member of the board or commission may discuss any of the requested subjects until such matters have been properly placed on a posted agenda.
12. Lonnie C. motioned to adjourn at 8:38 p.m. Ken R. seconded the motion and the vote was unanimous to adjourn.



Wayne Baxter, Chairman



Jermel Stevenson, Parks and Recreation Director